

ORDINANCE NO. G-7476

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF KERN, STATE OF CALIFORNIA DECREASING, INCREASING, AND ESTABLISHING FEES SPECIFIED IN THE KERN COUNTY LIBRARY FEE SCHEDULE CONCERNING EXTENDED USE FEES, DESIGNATED USE AND SERVICE FEES, FEES FOR ITEMS USED BEYOND THE DUE DATE, FEES FOR MATERIALS NOT RETURNED, FEES FOR MATERIALS THAT ARE DAMAGED AND LIBRARY SYSTEM ROOM USE FEES (AMENDING ORDINANCES G-5945 ADOPTED JUNE 9, 1993, G-6549, ADOPTED NOVEMBER 23, 1998 and G-7043, ADOPTED SEPTEMBER 23, 2003)

The following ordinance, consisting of three (3) sections, was duly and regularly passed and adopted by the Board of Supervisors of the County of Kern, State of California, at a regular meeting of the Board of Supervisors held on the \_\_\_\_\_ day of \_\_\_\_\_, 2006, by the following vote, to wit:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Chairman of the Board of Supervisors of  
the County of Kern, State of California

(SEAL)

ATTEST:

DENISE PENNELL  
Clerk of the Board of Supervisors

By \_\_\_\_\_, Deputy Clerk

THE BOARD OF SUPERVISORS OF THE COUNTY OF KERN ORDAINS AS FOLLOWS:

Section 1. This ordinance shall take effect and be in full force on and after the 4th day of January, 2007, and shall be published once in \_\_\_\_\_, a newspaper of general circulation, published in the County of Kern, State of California, together with the names of the members of the Board of Supervisors voting for and against the same.

Section 2. Kern County Ordinance G-7043 adopted September 23, 2003, establishing or amending fees charged by the Kern County Library System for services designated is amended to read as follows:

**EXTENDED USE FEES AND FEE SCHEDULE**

There shall be an extended use fee each time library material becomes overdue; however, the maximum fee per transaction shall not exceed 70% of the replacement cost of the material. Accumulated charges totaling \$2 or more will result in suspension of checkout privileges until the account is resolved. A handling fee of \$25 per check shall be added to the account balance for each check returned by the bank. Accounts six months old will be assessed an additional \$20 collection fee and referred to a collection agency. The agency may charge interest on accounts from the date of referral.

**Extended Use Fees Per Day**

All materials EXCEPT Videocassettes, DVD and Reference	\$0.25 each
Videocassettes and DVD's	\$1.00 each
Reference	\$5.00 each

**FEES**

Microform Photocopies .....	\$ .50 per page
Color Photocopies and Color Laser Computer Printouts .....	\$1.00 per page
FAX (International)..... (sent/received)	\$5.00 first page and \$2.00 each additional page
FAX (domestic) sent/received .....	\$1.00 per page
Research Fee (for requests by non-residents outside the San Joaquin Valley Library System (SJVLS) service area) .....	\$30.00 per hour with one-half (1/2) hour \$15.00 minimum plus copy/fax/delivery charges
Rental Books .....	\$.25 per day
Videocassettes and DVD's (7 day checkout).....	\$2.00 each/week
Black and White Photocopies/Black and White Computer Printouts/ Paper for Printers ..	\$ .15 per page
Audio-Visual Listening/Viewing Equipment .....	\$1.00 per hour
Out of State Library Card.....	\$25.00 annually
Interlibrary Loans - Non-Refundable Search Fee (for materials not owned by member libraries in the San Joaquin Valley Library System (SJVLS) .....	\$5.00/item requested plus any applicable charges from the lending library.

**MATERIALS NOT RETURNED\***

The cost for materials not returned will be the retail cost, if available in the library database. When the retail price is not available, the following replacement costs will be applied:

Non-Fiction Book, Adult.....	\$37.00 each
Fiction Book, Adult .....	\$25.00 each

Juvenile (Fiction and Book/Cassette Kit).....	\$16.00 each
Young Adult Fiction .....	\$19.00 each
Juvenile Non-Fiction Book.....	\$24.00 each
Reference Materials .....	replacement cost
Inter-Library Loan Materials .....	charge set by lending library
Magazine.....	\$5.00 each
Trade Paperback--Non-Fiction .....	\$21.00 each
Trade Paperback--Fiction.....	\$15.00 each
Mass-market Paperbacks.....	\$8.00 each
Board Books .....	\$7.00 each
Pamphlets/Vertical File Material .....	\$4.00 each
Cassette Tape .....	\$11.00 each
Books-on-Tape and Books on CD.....	\$15.00 each disc/tape
Compact Disc.....	\$18.00 each
Videocassette.....	\$25.00 each
Audio - Visual cases .....	\$2.00 each
Uncatalogued abridged audio books .....	\$8.00 each
DVD' s .....	\$25.00 each
Phonograph Record .....	\$10.00 each
Library Card .....	\$2.00

\* Refunds for materials not returned are issued only within six months of the original checkout date.

#### DAMAGED MATERIALS

Bindery charge	
Books up to 8" .....	\$ 9.00
Books 8-9" .....	\$ 11.00
Books 9-10" .....	\$ 12.00
Books 10-12" .....	\$14.00
Books 12-14" .....	\$18.00
Text Books, all sizes.....	\$14.00
Periodicals up to 10" in height.....	\$18.00
Periodicals over 10" and including 12" in height.....	\$23.00
Periodicals over 12" and including 14" in height.....	\$25.00
Damaged pages . . . . .	\$1.00 per page up to replacement cost of material

For materials damaged beyond repair, see Materials Not Returned

Section 3. Kern County Ordinance G-5945, adopted May 10, 1993, and Kern County Ordinance G6549, adopted November 23, 1998, authorizing the County Library to charge rental fees for the permissive rental use of County Library rooms and facilities are amended to read as follows:

#### ROOM USE FEES

a. There is established an amended schedule of usage fees for the permissive use of the various rooms and facilities of the libraries operated by the County of Kern effective as of the effective date of this Ordinance.

b. These fees are established in three (3) categories, which are to be charged by the County Library based upon the type of person/entity seeking to use the facilities and the intended activity to be conducted during the use of the facility as specified below. In the event of any dispute concerning classification, the Director of Libraries' or the Director's designee's determination shall be final.

c. The three (3) categories for the charging of use fees are as follows:

**Category "A"-----Fees to be charged to:**

1. Charitable, civic, public interest, philanthropic, religious or other tax exempt non-profit groups or organizations (as defined by the Internal Revenue Service) when the purpose of the use is for other than commercial, fund raising or fund solicitation; and

2. Kern County General Fund financed departments which do not receive Federal or State of California funding or subventions based upon their actual operating expenses.

**Category "B"---Fees to be charged to:**

1. Governmental entities, including, but not limited to:

a. Kern County General Fund Departments that receive Federal or State of California funding or subventions based on their actual operating expenses; and

b. Kern County Non-General Fund financed departments funded by the Internal Service Fund or Enterprise Funds, and Kern County cities, special districts, and agencies;

c. Other cities, special districts and agencies in the U.S. ; and

d. State and Federal agencies

**Category "C"--- Commercial and Private Fees to be charged to all public and private permissive users other than those set out in categories "A" and "B" (including fundraising and fund solicitation for non-profits)**

The fees for use of County Library facilities, including study rooms as set by Category, are as follows:

	<u>Category</u>		
	A	B	C
Facility-Per Event (up to 4 hours*)			
1. Study Rooms (1-2 seats) *** at: Beale Memorial Library, Frazier Park**	\$15	\$30	\$60

2. Study Rooms (3-8 seats)*** at: Beale, Rosamond, Lamont, Frazier Park**, Southwest	\$20	\$40	\$80
3. Meeting/Conference Room (14 seats) Rosamond	\$25	\$50	\$100
4. Beale Memorial Library Lake Room, Small Meeting Rooms at Southwest, Delano, E. Wilson, Holloway-Gonzales, Shafter, Taft and Wasco	\$35	\$70	\$140
5. Beale Memorial Library Tejon Room and meeting rooms at Arvin, California City, Frazier Park**, Kern River Valley, McFarland, Rathbun and Ridgecrest	\$50	\$100	\$200
6. Branch Library Meeting Room at Lamont and Beale Memorial Library Atrium	\$75	\$150	\$300
7. Large Meeting Rooms at: Rosamond and Southwest	\$100	\$200	\$400
8. Beale Auditorium Rental Includes Use of Kitchen	\$200	\$400	\$800
9. Piano Tuning	Actual Cost to user		
10. Security Services	Actual cost per hour		
11. Department Personnel	\$50 per hour per employee		

The Director of Libraries may waive fees charged to non-profit groups or organizations when all proceeds of the activity or function are donated to, or made for the benefit of, the Kern County Library.

The completed meeting room application, IRS letter of determination (if applicable), proof of liability insurance (except for study rooms), and full payment must be received no later than two weeks (14 calendar days) prior to the event date to secure the reservation.

**Cancellations** – Reservations cancelled between two weeks (14 calendar days) and 72 hours (three calendar days) prior to the event date will be subject to a cancellation fee equal to 50% of the meeting room fee, or will have the option to reschedule the event to another date within 90 days of the original reservation, depending on room availability. No refund or rescheduling option will be given for cancellations received less than 72 hours (three calendar days) prior to the event.

Failure to clean up after a meeting or unusual clean up requirements beyond that expected through normal use will result in actual cost of clean up charged to the party renting the room.

The Director of Libraries or designee may require meeting room users to pay for security services depending on the nature and/or time of use of the meeting facilities.

Set up and clean up by library staff is charged at Department Personnel fee per hour.

\*Setup and Cleanup time by user is included in the 4 hours unit rented time.

\*\*Effective upon the opening day of the new facility to the public.

\*\*\*Study rooms may be used for study purposes on a first come, first serve basis for one hour time periods without charge and this time period may be extended an hour at a time for a maximum of three hours provided the room has not been reserved by others or other users are not waiting to use the rooms for study purposes. Study rooms may also be reserved in advance for four hour blocks of time for any purpose at the listed fees for various categories of users to guarantee the use of a study room for each four hour period.